1. Go to: https://myfundraiser.mixedbagdesigns.com/sign-up/user-type You will enter your Fundraiser ID # and click Join a Fundraiser



SHOP

FUNDRAISE

WHOLESALE

ABOUT

GO TO MY FUNDRAISER

C

lave you already run a Mixed Bags Designs fundraiser, or are you in the middle of setting one up? Sign in <u>here</u>.

### Create a New Fundraiser

Ready to be the leader of your organization's fundraiser?

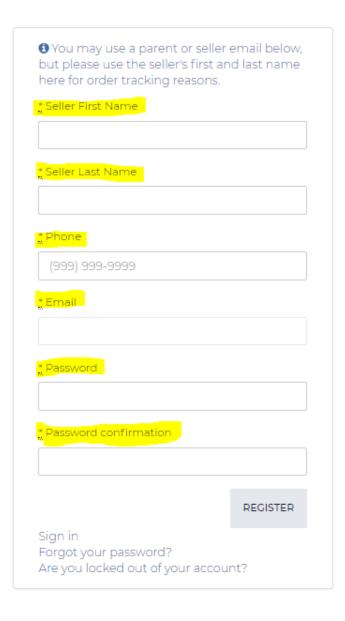
We'll create your fundraiser and set you up as Fundraiser Chair.

Not sure if you should be the Fundraiser Chair? Your dedicated Fundraising Consultant can help. <u>Find</u> them here.

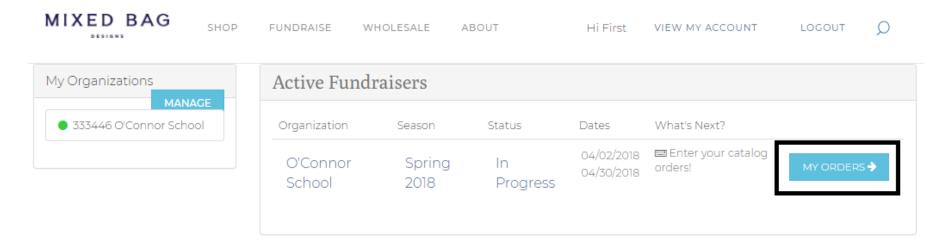
CREATE YOUR FUNDRAISER

# Join a Fundraiser as a Seller Are you a member of the organization raising funds? Track your sales by entering your Fundraiser ID below. To place an order to support a fundraiser click here to shop. Your Fundraiser ID 123456 JOIN A FUNDRAISER

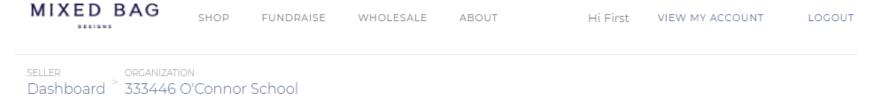
# Fill out the information below to register as a seller for 333446 O'Connor School



### 3. After registering, you will see a dashboard. Click on **My Orders**



4. Upon clicking on my order, you will have two options. Click on **Enter Fundraiser Catalog Orders.** A pop up will appear, click **OK** to confirm.



## Welcome to Your Spring 2018 Fundraiser Portal!

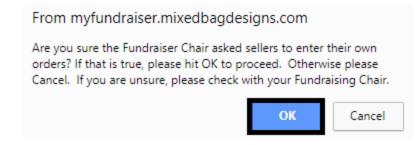
TRACK MY ONLINE REFERRALS

If someone makes a purchase on www.mixedbagdesigns.com, adds your fundraiser ID and lists you as their referral, you receive credit for their order! Click the button to track referral orders and access tools to make promoting your fundraiser EASY!

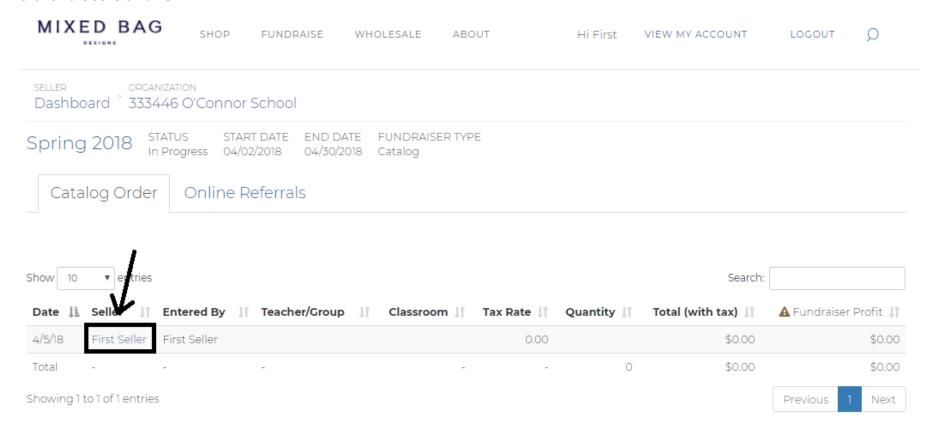
ENTER FUNDRAISER CATALOG ORDERS

For your fundraiser, there are two ways to enter catalog orders. Either...

- 1. The Chair in charge of the fundraiser will collect seller order forms and enter them all themself. If the Chair will enter orders, do not select "Enter Fundraiser Catalog Orders."
- Or Sellers enter their own orders online. <u>If you were told to enter your orders</u>, click "Enter Fundraiser Catalog Orders." Make sure you follow your fundraiser chair's instructions!



### 5. Click on the Sellers Name



### 6. Enter items & quantities. When done click Save

MIXEDBA	G SHOP FUNDRAISE WHOLES	SALE ABOUT	Hi First	VIEW MY ACCOUNT	LOGOUT $\wp$
	SANIZATION FUNDRAISER 3446 O'Connor School Spring 2018				
Edit Your	Order				DELETE
Other Info Teacher group  Jones *If you have been pro	Classroom ** Tax Rate e.g. 5.  5  0  vided a tax rate please enter it here. If not, please				
# Item	Item Description	Price	Quantity	Item Total	
40101	Coated Canvas Floral Tote Navy	\$38.00	1	\$38.00	<b>3</b> è
40201	Coated Canvas Floral Flat Zip, Navy	\$22.00	1	\$22.00	3 🗎
37103	Black Wristlet	\$22.00	1	\$22.00	<b>3</b> 🗎
40501	Stripe Canvas Tote, Navy	\$34.00	1	\$34.00	<b>3</b> 🗎
40600	Canvas Flat Zips, Navy	\$24.00	1	\$24.00	<b>3</b> 🗎
		ď		d d	

Total Quantity: 5

Sub Total: \$140.00 Tax of 0.00%: \$0.00

Total: \$140.00



7. Once you save the order it will take you back to the previous page with a confirmation at the top.

SELLER ORGANIZATION
Dashboard 333446 O'Connor School

