

MIXED BAG DESIGNS

by
BOON SUPPLY

How to End Your Fundraiser

You're almost across the finish line of a successful catalog fundraising event! Here's what to expect next.



1. Collect order forms.

It's a great idea (and kids love it!) to make collection day fun and eventful so that everyone remembers to turn in their orders.

2. Enter your orders.

[Log in](#) to your MyFundraiser account and enter in your sellers' orders. When they have all been entered, click on "Close My Fundraiser." Are you "Full Service"? Send us the order forms in your pre-paid package and we'll enter them for you!

3. Receive your invoice.

Look out for an email with an invoice from us containing the amount you owe. Please look over it carefully to make sure everything is correct. If you had any online orders, the profit from your online orders will be subtracted from the invoice.

4. Pay your invoice.

You can pay by ETF, check or credit card. Once you pay, we'll send your orders within two weeks.

5. Receive your products.

Once they ship, you'll receive the orders in two to five business days. The products are packaged by seller with a packing slip outlining all items included.

6. Distribute products to your sellers.

Recruit a few volunteers and schedule a delivery day to distribute the packaged products to your sellers. Instruct them to deliver the items to their supporters.

7. Continue to push your online store.

Just because your catalog orders are in doesn't mean you still can't raise more money! Email, text or share on social media your webstore's link and encourage out-of-state family and friends to continue to shop to support your fundraiser.

8. Share with us & sign up for next season!

We want to share your story! Take a photo or two along the way, and encourage your sellers to do the same. Send us the images and a sentence about your fundraiser, and we'll tell your story on social media! Email us at social@boonsupply.com. And don't forget to register your organization for next season's fundraiser at myfundraiser.mixedbagdesigns.com/program-overview.

